

## A Parent's Guide to Personal Curriculum



### Focus on Enrichment

*Students who are interested in earning additional credits in math, science, English language arts, or world languages, or completing a department-approved formal career and technical education program*

The purpose of this parent guide is to provide a description of the Personal Curriculum (PC) process and the options it may offer your student. Understanding this educational option will help in making informed decisions about your student's educational experience and path to earning a high school diploma.

### Helping All Students Succeed

#### All students must have a plan for the future.

Students need opportunities to investigate career pathways, to discover their interests, and to identify options for meeting their potential. This is addressed through the Educational Development Plan (EDP), which documents the student's postsecondary goals. The EDP also outlines the high school coursework the student will need to earn a high school diploma and achieve his or her postsecondary goals. If a student's postsecondary goals require extra math, science, English language arts, world languages, or content from a formal career and technical education program, the Michigan Merit Curriculum (MMC) may be modified through a PC. A PC can only be put in place with the agreement of both the parent or guardian (or emancipated student) and the district superintendent or his or her designee.

#### The Michigan Merit Curriculum (MMC) can be modified.

Modifications to the MMC, made through the PC, allow a student to earn additional credits in math, science, English language arts, world languages, or a department-approved formal career and technical education program, by exchanging up to one credit each of social studies, physical education and health, and/or visual, performing, and applied arts credits. A modification to the MMC through use of a PC starts with a request by a parent, an emancipated student, or school personnel. The request is followed by a thorough review of the relevant information by a PC team. The PC team develops the PC plan, which must be agreed to by the parent or legal guardian (or emancipated student) and the superintendent or his or her designee before being implemented. Upon completing the MMC, as modified by the PC, the student receives a high school diploma. A PC is not needed for students to earn credit through Advanced Placement, dual enrollment, International Baccalaureate classes, career and technical education, alternative education, a humanities course sequence, or industrial education.

### Basic Steps to a PC

**Step 1:** The parent, school personnel, student age 18 or older, or emancipated student requests a PC.

**Step 2:** The PC team meets (student, parent, counselor or designee, and/or teacher(s) who currently teaches the student or has expertise in the content being modified). The PC team reviews student information, performance data, and supports—including the EDP—and develops a PC. The PC team develops measurable performance goals for the modified content and methods to evaluate the achievement of those goals.

**Step 3:** The PC team writes agreement and gets sign-off from the superintendent or chief executive and the parent or legal guardian (or emancipated student).

**Step 4:** The PC is implemented.

**Step 5:** The parent or emancipated student monitors progress with each teacher of modified content area. If revisions to the PC are needed, the PC team reconvenes and makes revisions using the same process.

**Step 6:** The student is awarded a diploma upon completing all PC requirements.

## What modifications are allowed?

After all elective options have been exhausted, students may substitute the following to take additional credits in math, science, English language arts, world languages, or a department-approved formal career and technical education program.

- Up to one credit of visual, performing, and applied arts credit.
- Up to one credit of social studies, excluding the required 0.5 credit in Civics.
- Up to one credit of health and physical education.\*

\* The availability of this option is left to the discretion of the local district, as separate laws remain in effect requiring students who are physically fit and capable to take a physical education course and to receive instruction regarding the spread and prevention of HIV and AIDS, which may present conflict with state law regarding the PC.

## Who can request a Personal Curriculum?

The parent(s) or legal guardian(s) of a student, or an emancipated student may request a PC. School personnel may also request a PC or recommend that students and parents consider the PC option. Interested parents must contact the high school counselor or principal to begin the process. A planning meeting may be scheduled when the school receives a formal request. The process will involve an agreement between the parent or legal guardian (or emancipated student), and the district superintendent or designee.

## The essential elements of the Personal Curriculum:

- ◇ The PC must align with the EDP. Both should be consistent regarding student goals.
- ◇ The PC must include as much of the MMC as possible.
- ◇ Measurable goals and an evaluation process must be clearly stated.

## Districts **MUST** offer the PC option and respond to PC requests but are **NOT** required to approve all PC requests.

The school has the discretion to deny a request for a PC. There are many other options available to support students in achieving the goals outlined in the EDP that should be considered before requesting a PC.

Please be sure to review all appropriate Personal Curriculum *Parent Resource Guides* for your student:

### Focus on Algebra II

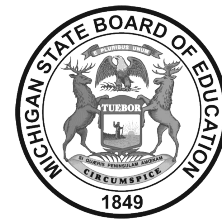
Students who demonstrate a need to reduce the Algebra II requirement.

### Focus on Transfer Students

Students transferring from an out of state or a nonpublic school after completing two years of high school.

### Focus on Students with an IEP

Students with an Individualized Education Program (IEP).



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